



**POTOMAC RIVER BOATHOUSE FOUNDATION, INC.
APPLICATION FORM AND GRANT PROPOSAL**

The mission of the Potomac River Boathouse Foundation (PRBF) is to preserve and maintain the Potomac Boat Club historic boathouse at 3530 Water St., NW, Washington DC, in accordance with the *Secretary of the Interior's Guidelines for Treatment of Historic Properties*. The boathouse is a landmark in the local and National Register of Historic Places. The PRBF also supports efforts to preserve, beautify and maintain the scenic Potomac River shoreline and the historic Georgetown waterfront. Submit your proposal to: PRBF, Grant Review Committee at 3530 Water St, NW, Washington, DC 20007

1. Name and address of Applicant:

Organization: _____
Name & Title of Contact Person: _____
Telephone / Email: _____
Proposal Date: _____
EIN Number: _____

2. Project Description: Provide a description of your proposed project, the time line, and the person(s) directing the project in the space provided below. Attach additional documents, if necessary (Max. 350 words)

3. Historic Significance - Please confirm that this project will comply with the Secretary of the Interior's Standard for Rehabilitation (Department of Interior regulations, 36 CFR 67).

Yes No

4. Describe how this work will serve to preserve and maintain the Potomac Boat Club historic boathouse (Max. 350 words)

5. Readiness and Urgency- Describe the current status of the proposed project and the level of urgency (Max. 350 words)



6. Amount of Funding Requested (a spreadsheet can be attached if desired):

INCOME		EXPENSES		
Source of Income	Amount	Grant Amount Requested from PRBF	Detailed Expenses	Amount
Grant amount requested from PRBF		\$ -	<i>(overview description here of expenses to be incurred: consultant fees, contractor costs, or material costs)</i>	\$ -
Income from other sources (secured and anticipated)				\$ -
<i>(list other sources, if any here)</i>	\$ -			\$ -
	\$ -			\$ -
	\$ -			\$ -
Total Income from Other Sources	\$ -			\$ -
Total Project Income (must equal your project expenses)	\$ -		Total Project Expenses (must equal project income)	\$ -

7. Attachments. Please attach the following documents.

- Certificate of Incorporation and Bylaws
- Verification of tax-exempt status (IRS determination letter), if applicable
- List of officers and Board of Directors
- Project Director(s)' qualifications
- Organization operating budget
- Latest financial statement, including funding sources (audited, preferred)
- Current Annual Report (if available)
- Consultant/subcontractor commitment letters (if applicable)

8. Certification

I acknowledge and certify to the best of my knowledge that, if a grant is awarded pursuant to this proposal, (1) grant funds will not be used for any purposes other than those for which the grant was made, (2) my organization will submit periodic written reports to the Potomac River Boathouse Foundation, Inc. regarding use of the grant funds, (3) my organization will provide a final written report and accounting of how grant funds were used, (4) grant funds will not be used for any unlawful purposes, and (5) the Potomac River Boathouse Foundation, Inc. has the authority to withhold or recover grant funds if such funds are misused.

Name & Title: _____ Date: _____